

## Common Shortcuts for Microsoft Visio 2007

### Shape Menu

Open the Align Shapes dialog box for the selected shapes.....	F8
Group the selected shapes.....	CTRL+G or CTRL+SHIFT+G
Ungroup shapes in the selected group.....	CTRL+SHIFT+U
Bring the selected shape to the front.....	CTRL+SHIFT+F
Send the selected shape to the back.....	CTRL+SHIFT+B
Rotate the selected shape to the left .....	CTRL+L
Rotate the selected shape to the right.....	CTRL+R
Flip the selected shape vertically .....	CTRL+J
Flip the selected shape horizontally .....	CTRL+H