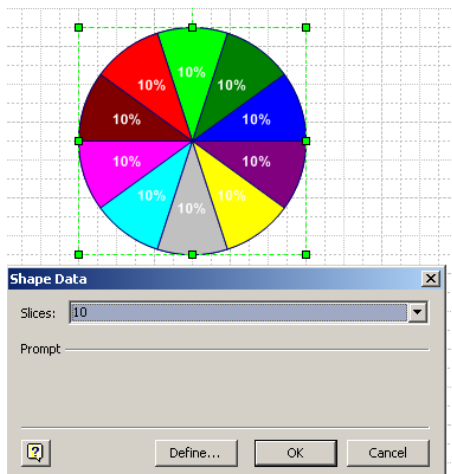


## Creating a Simple Pie Chart


The Pie chart initially has 10 different colored slices of equal value. You can adjust the size, number, and color of each slice. The following illustrates a pie chart in which the number and size of the slices change with the option to change colors.

1. From the **File** menu, point to **New**, then **Business**, and then click **Charts and Graphs**. The **Charting Shapes** stencil menu will be located on the left hand side of the screen.
2. From the **Charting Shapes** stencil, drag the **Pie chart** shape onto the drawing page, and then select the number of slices needed and select **OK**.



\*\* To change the number of slices later, right-click the pie chart, click **Set Number of Slices**, and then select a different number of slices. \*\*

3. To set the size of each slice in terms of percentage:
  - Right-click the Pie chart and select **Set Slice Sizes**.
  - Type the size needed for each slice, and select **OK**.

\*\* To change the color of a pie slice, select an individual slice of the chart, right click, and select the **Fill Color** button  and then select a color. \*\*

