

CREATING EXCITING TEXT BOXES USING SHAPES

If you are looking to place text over an autoshape, instead of layering a text box over that shape, use the shape itself! Follow these simple steps to create exciting text boxes in PowerPoint 2007.

- 1 Above the ribbon, choose the "INSERT" tab.
- 2 On the ribbon, choose the "Shapes" option.
- 3 From the drop down menu, choose your shape. Left click to insert shape chosen, into the slide.
- 4 Draw your shape.
- 5 Once your shape is drawn, with the shape selected, begin typing. Your text will show up in the shape.
- 6 To modify the design of the text box, click on the "Drawing Tools" tab above the ribbon.
- 7 Here, you can modify the fill, lines, and add other design modifications.

