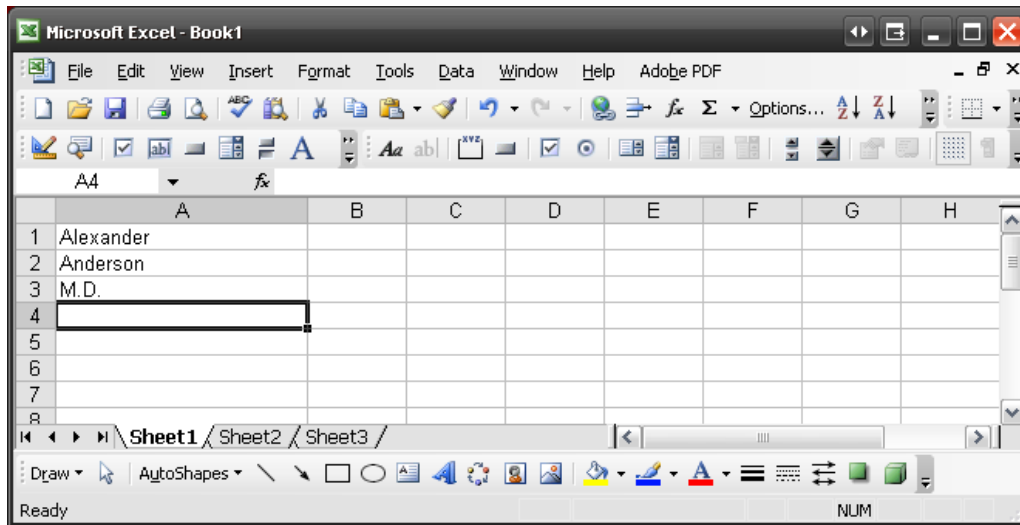


JOINING TEXT USING THE CONCATENATE FUNCTION

The values in Cells A, B, and C need to be combined to create a single string of text in one cell.

Similar to writing a formula to join text, the **Concatenate** function allows you to combine values from multiple cells into a single cell.



1. Choose Function from the Insert Menu and select Concatenate to display the function dialog box.
2. Click each one of the cells you wish to combine. To insert a space between values, press the spacebar.

